

**Charlotte Valley Central School  
Board of Education  
Regular Meeting  
October 06, 2022 at 6:30 p.m.**

**I. COMMENCE REGULAR MEETING/ PLEDGE TO FLAG**

**II. PUBLIC FORUM/REGISTRATION AND RULES**

- A) The President of the Board of Education will ask members of the community if they would like to address the Board of Education.
- B) A list of speakers will be prepared by the Clerk of the Board.

**III. AGENDA REVISIONS**

- A) Potential approval to accept the revisions made to the preliminary agenda.

**IV. BUSINESS MEETING (Standard Items)**

- A) Approval of Minutes – September 01, 2022 Regular BOE Meeting.
- B) Approval of General Warrant #10 dated September 30, 2022 (expenditures through 10/05/22).
- C) Approval of Cafeteria Warrant #11 dated September 30, 2022 (expenditures through 10/05/22).
- D) Approval of Federal Warrant #12 dated September 30, 2022 (expenditures through 10/05/22).
- E) Approval of Capital Warrant #13 dated September 30, 2022 (expenditures through 10/05/22).
- F) Approval of the August 2022 Monthly Cash Balances and Treasurer's Report.
- G) Approval of the August 2022 Student Activity Account Report.
- H) Approval of the Budget Status Report and Revenue Status report for the General Fund and the Cafeteria Fund as of October 01, 2022.
- I) Approval of the retroactive contract between Charlotte Valley Central School and Janet Wenner regarding employment for the Library/Media Specialist.
- J) Approval of the monetary donation of 500.00 from Headwaters Soccer Club and increase the 2022- 2023 budget for the same amount and allocate those funds as follows: \$500.00 to Budget Code # 2855-450 Interscholastic Athletics – Supplies.
- K) Approval of the recommendations of the CSE Chairperson.
- L) Approval of the Charlotte Valley Central School Charter Application/Extra Classroom Student Activity Fund for the following clubs:
  - Chorus
  - Plant Posse Agricultural Team
  - Key Club
  - Art Club
  - Band
  - Class of 2023
  - Class of 2024
  - Class of 2025
  - Class of 2026
  - Class of 2027
  - Class of 2028
  - 5<sup>th</sup> & 6<sup>th</sup> Grade
  - National Honor Society
  - Prom Committee
  - Robotics
  - Safety Patrol
  - Student Council
  - Varsity Club/GAA
  - Yearbook
  - Drama Club
  - SADD
  - Honor Society
  - Math Honor Society

**V. BUSINESS MEETING (Non Standard Items)**

**VI. PERSONNEL**

- A) Departures from the District
- 1) Resignation(s)
    - a) Approval to amend the effective resignation date of Eric Miller to September 23, 2022.
  - 2) Leave Requests - None at this time
- B) Appointments
- 1) Instructional/Professional
    - a) Approval of the following retroactive resolution for Probationary Appointment:  
Upon Recommendation of the Superintendent, and on motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, the following probationary appointment is hereby made:  
Name of Appointee: Gabriella Aversano  
Tenure Area: Secondary ELA  
Date of commencement of probationary appointment: September 26, 2022  
Expiration date of appointment: September 26, 2026  
Certification status: Secondary ELA – Issued
  - 2) Extra-curricular and Co-curricular
    - a) Approval of the appointment of Matt Jones and Nikki Dibble to the position of CO-Safety Patrol Advisors for the 2022-2023 school year. The stipend is per the current CVTA contract.
    - b) Approval of the appointment of Loretta Kotowicz to the position of Art Club Advisor for the 2022-2023 school year. The stipend is per the current CVTA contract.
    - c) Approval of the appointment of Owen Mann to the position of Assistant Robotics Coach for the 2022-2023 school year at a stipend of \$2,000.00.
    - d) Approval of the following Teacher mentors for the 2022-2023 school year:  
Penny Ridgeway, Matt Jones, Rachel Mattice, Rachel Scott, Kelly Coons, Amber Willtsie
  - 3) Non-Instructional - None at this time
  - 4) Contractual - None at this time
  - 5) Substitute Teachers/Aides
    - a) Approval of the appointment of Cassandra Riese to the position of Substitute Teacher/Aide, effective October 06, 2022.
    - b) Approval of the appointment of Cassandra Pedulla to the position of Substitute Teacher/Aide, effective October 06, 2022.
    - c) Approval of the appointment of Jodi Clapper to the position of Substitute Teacher/Aide, effective October 06, 2022.
    - d) Approval of the retroactive appointment of Kristian House to the position of Long Term Substitute Teacher for Math effective September 28, 2022.
    - e) Approval of the retroactive appointment of Sharon Foster to the position of Substitute Teacher/Aide, effective October 06, 2022.
    - f) Approval of the retroactive appointment of Jennifer Mazariegos to the position of Substitute Teacher/Aide, effective October 06, 2022.
  - 6) Retirement(s) - None at this time
  - 7) Appointment(s) to Tenure - None at this time
  - 8) Other
    - a) Approval of the following retroactive CROP appointments:
      - Activity Leader: Samona Waid, Amy Hood, Stacey Rinehart, Jenn Wamsley, Sam Spina, Meghan Gray
      - Sub Activity Leader: Jenn Jester, Sarah Scully, Loretta Kotowicz, Karina Boest, Honnah Garrison
      - Peer Leader: Caleb Marino, Kenny Summers, Samantha Camarata, Korbin Anderson, Angel Merwin, Kayden Wilcox

- Sub CROP Coordinator: Jenn Jester, Natalie Zimmerman
- School Counselor: Stacey Sinstack

**VII. ADMINISTRATIVE REPORTS**

- A) Superintendent’s Report - Capital Improvement project
- B) Principal’s Report - To Be Determined

**VIII. ACTION / DISCUSSION ITEMS**

- A) Potential approval of the Class of 2023 Senior Privileges.
- B) Potential approval of a MOA for Renee Moyses.
- C) Potential approval of a MOA for Rachel Scott.
- D) Potential approval of the application for use of School District Facilities by Bark Eater Events, LLC. This application is for use of the parking lot on October 16, 2022 for a relay run. The parking lot will be a transition area for runners to meet with their team and switch out the next runner.
- E) Potential approval of the District Safety and Security Committee.
- F) Potential approval of the following final SEQRA resolution:  
RESOLVED that the Board of Education having notified all involved agencies of the proposed 2022/2023 Charlotte Valley Capital School Project (“proposed action”) by letter dated September 1, 2022, and having waited 30 days, and receiving no responses of any kind to date, hereby appoints itself lead agency for the proposed action pursuant to the State Environmental Quality Review Act (SEQRA) and it is further  
RESOLVED that having further reviewed the submitted FEAF parts 1,2, and 3 regarding the proposed action, finds the FEAF complete, accepts the FEAF, accepts the recommendation of the District’s architects, HUNT-EAS that the Project is type 1 pursuant to the State Environmental Quality Review Act (SEQRA), and for the reasons provided in the above submissions, declares the action to be Type 1 and finds that the action will have no significant negative environmental impact, approves the proposed negative declaration, and issues a negative declaration.

- G) Potential approval of the following resolution calling for a vote on the building project:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. A special meeting of the qualified voters of the Charlotte Valley Central School District shall be held in the All Purpose Room of the Charlotte Valley Central School Building in said District, on Tuesday, December 6, 2022, between the hours of 12:00 Noon and 8:00 P.M., for the purpose of voting on the proposition described in the notice of special meeting hereinafter set forth.

2. Said special meeting shall be called by giving the following notice thereof:

NOTICE OF SPECIAL MEETING OF THE QUALIFIED VOTERS OF  
CHARLOTTE VALLEY CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that a special meeting of the qualified voters of the Charlotte Valley Central School District shall be held in the All Purpose Room of the Charlotte Valley Central School Building in said District, on Tuesday, December 6, 2022, between the hours of 12:00 Noon and 8:00 P.M. The following proposition will be submitted for voter approval at said meeting:

PROPOSITION

Shall the following resolution be adopted to wit:

Resolved that the Board of Education of the Charlotte Valley Central School District is hereby authorized to undertake certain capital improvements consisting of construction and reconstruction of existing school buildings and facilities, site improvements and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$13,300,000; and to appropriate and expend from the existing capital reserve fund \$2,000,000 for such costs, and that the balance of such cost, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$11,300,000 shall be issued; and that the Board of Education is further authorized and directed to request additional state aid for energy savings improvements under an energy performance contract separately authorized by the board of education; which energy savings contract requires additional voter approval to be eligible for additional enhanced state building aid.

NOTICE IS HEREBY FURTHER GIVEN that the text of the aforesaid proposition may appear on the ballot labels in the following abbreviated form:

PROPOSITION

Shall the proposition set forth in the legal notice of this special voter meeting, authorizing construction, reconstruction and equipping of existing school buildings and facilities, site and incidental improvements, all at an estimated maximum aggregate cost of \$13,300,000; with the expenditure of \$2,000,000 from the existing capital reserve fund for such costs, the issuance of not

to exceed \$11,300,000 of debt obligations of the School District therefor, and the levy of a tax in annual installments therefor, with such tax to be offset by state aid available therefor; and further authorizing and directing the Board of Education to request additional state aid for energy savings improvements under an energy performance contract separately authorized by the board of education, all as more fully described in said notice, be approved?

The School District, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on October 6, 2022, has duly issued a negative declaration and has determined that the implementation of the type I action as proposed will not result in any significant adverse environmental impacts.

AND NOTICE IS GIVEN that military voters who are not currently registered may apply to register as a qualified voter of the School District by requesting to be registered by the District Clerk at (607) 278-5511 or plante.jennifer@charlottevalley.org. Registered, qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at the phone number or email address listed above. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 PM on November 10, 2022. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or email.

AND NOTICE IS GIVEN, that applications for absentee ballots shall be obtainable during school business hours from the District Clerk; completed applications must be received by the District Clerk at least seven (7) days before the vote and election if the ballot is to be mailed to the voter, or the day before the vote and election if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 PM on December 6, 2022.

A list of persons to whom absentee and military ballots are issued will be available for inspection to qualified voters of the District in the office of the District Clerk on and after November 22, 2022, between the hours of 8:00 AM and 4:00 PM on weekdays prior to the Election; and on December 6, 2022, the day set for the Election, said list will be posted at the polling place.

- H) Approval to award the following contracts for the 2022/2023 Capital Outlay Project:  
Eastman Associates General Contractors  
6 Railroad Ave  
Oneonta NY 13820  
Base Bid \$49,450.00  
Alternate #2 \$24,200.00

**IX. CORRESPONDENCE & INFORMATIONAL ITEMS**

**X. FUTURE MEETING DATES**

- A) November 3, 2022 – Regular BOE Meeting

**XI. EXECUTIVE SESSION**

- A) Enter into Executive Session  
1.) Items pertaining to a collective bargaining agreement, the appointment, discipline or continued employment of an individual or individuals.

**XII. ADJOURN REGULAR MEETING**